



Recreation & Parks Student Board Position

Purpose: Board members share their opinions and perspectives on the City's Recreation & Parks programs, facilities, and services.

Reports to: Woodburn City Council

Responsibilities:

- Attends all regularly scheduled Recreation & Parks Board meetings.
- Attends special meetings as needed.
- Attends Recreation & Parks functions as appropriate.
- Reads Board meeting minutes and other materials sent out before the board meetings.
- Participates appropriately in Board meetings.
- Visit the parks and facilities or participates in programs on a regular basis.
- Looks for ways to build a positive image for the Recreation & Parks program.
- Listens to community needs and concerns.

Qualifications:

- All volunteers must complete a City of Woodburn Volunteer Application and Board Member Application, background check (18yrs+), and orientation.
- Student must have an interest in Parks and Recreation programs and a willingness to learn about current issues.

Time Commitment: The Woodburn Recreation and Parks Board meets on the 2nd Tuesday each month at 5:30 p.m. in the City Council Chamber of City Hall. Meetings generally last one to two hours. Students must commit to a minimum of one year.

Compensation:

Students will gain valuable real life experience volunteering for a government organization that they will be able to use on college and job applications. Hours spent at volunteering for the City of Woodburn may also be used for Senior Projects and/or required volunteer hours. Students who perform well may obtain a letter of recommendation or a reference from City staff and potentially the Mayor.