

**COUNCIL MEETING MINUTES
MARCH 28, 2016**

DATE COUNCIL CHAMBERS, CITY HALL, CITY OF WOODBURN, COUNTY OF MARION, STATE OF OREGON, MARCH 28, 2016

CONVENED The meeting convened at 7:02 p.m. with Mayor Figley presiding.

ROLL CALL

Mayor Figley	Present
Councilor Carney	Absent
Councilor Lonergan	Present
Councilor Schaub	Present
Councilor Morris	Absent
Councilor Ellsworth	Present
Councilor Alonso Leon	Present

Staff Present: City Attorney Shields, Assistant City Administrator Row, Police Chief Ferraris, Public Works Director Scott, Economic and Development Services Director Hendryx, Human Resources Director Hereford, Finance Director Head, Economic Development Director Johnk, Library Manager Hunter, Recreation Services Manager Wierenga, Community Relations Manager Gutierrez-Gomez, Communications Coordinator Horton, City Recorder Pierson

0:00 **ANNOUNCEMENT**

The filing period for Mayor and Council positions will open June 1, 2016. Positions to be voted upon at the November 8, 2016 general election are as follows:

Mayor: At-Large position (2-year term)
Councilor -Ward I: Precinct 815 (4-year term)
Councilor -Ward II: Precinct 825 (4-year term)
Councilor -Ward VI: Precinct 865 (4-year term)

Candidate filing forms and instructions are available from the City Recorder and will be posted on the City website.

0:01 **COMMUNITY/GOVERNMENT ORGANIZATIONS**

Mayor Figley recognized Nancy Kirksey for her contributions to the community and announced the dedication of the Mayor Nancy Kirksey Atrium which is located in the library.

0:06 **PROCLAMATIONS/PRESENTATIONS**

A. Arbor Week
B. Mayors Day of Recognition for National Service
C. Child Abuse Prevention

0:13 **COMMUNICATIONS**

Mayor Figley read a letter from the Rogers Family that stated they are new to Woodburn and they love the improvements to the City. Their son added in the letter that he likes the lights on the overpass and wonders if there are other colors.

**COUNCIL MEETING MINUTES
MARCH 28, 2016**

0:14 **BUSINESS FROM THE PUBLIC**

Arnold Ponce, 3244 McNaught St, wanted the Council to be aware of a violation of Ordinance 2225 in front of WinCo Foods. He stated that he has tried to get this issue resolved through code enforcement, public works and has also contacted the Councilor for his ward. He added that he has not been able to get any enforcement on this ordinance or any answers to this issue. Mayor Figley thanked Mr. Ponce for coming this evening. Assistant City Administrator Row let Mr. Ponce know that he will look into this situation and report back to him. Councilor Alonso Leon stated that she is his representative and would be happy to speak with him after the meeting.

0:22 **CONSENT AGENDA**

- A. Woodburn City Council minutes of February 22, 2016,
- B. Woodburn City Council minutes of March 21, 2016,
- C. Woodburn City Council Executive Session minutes of March 21, 2016,
- D. Woodburn Recreation and Park Board minutes of March 8, 2016,
- E. Building Activity for February 2016,
- F. Crime Statistics through February 2016.

Schaub/Ellsworth... adopt the Consent Agenda. The motion passed unanimously.

0:23 **COUNCIL BILL NO. 2998 – A RESOLUTION PROVIDING A WAIVER TO THE WOODBURN NOISE ORDINANCE NO. 2312 FOR CONSTRUCTION ACTIVITY ASSOCIATED WITH THE OREGON DEPARTMENT OF TRANSPORTATION’S PACIFIC HIGHWAY 99E/YOUNG STREET INTERSECTION AND ADA RAMPS IMPROVEMENT PROJECT**

Lonergan introduced Council Bill No. 2998. Recorder Pierson read the bill by title only since there were no objections from the Council. On roll call vote for final passage, the bill passed unanimously. Mayor Figley declared Council Bill No. 2998 duly passed.

0:25 **COUNCIL BILL NO. 2999 - A RESOLUTION AUTHORIZING APPLICATION FOR A LOCAL GOVERNMENT GRANT FROM THE OREGON PARKS AND RECREATION DEPARTMENT FOR THE INSTALLATION OF A SPLASH PAD AT CENTENNIAL PARK**

Lonergan introduced Council Bill No. 2999. Recorder Pierson read the bill by title only since there were no objections from the Council. On roll call vote for final passage, the bill passed unanimously. Mayor Figley declared Council Bill No. 2999 duly passed.

0:27 **INTERGOVERNMENTAL AGREEMENT WITH THE CITY OF DALLAS**

Lonergan/Alonso Leon... authorize the City Administrator to sign an Intergovernmental Agreement (IGA) with the City of Dallas for Structural/Mechanical Plan Reviews. The motion passed unanimously.

0:29 **INTERGOVERNMENTAL AGREEMENT WITH MARION COUNTY**

Lonergan/Schaub... Authorize the City Administrator to sign the enclosed Intergovernmental Agreement (IGA) with Marion County. The motion passed unanimously.

COUNCIL MEETING MINUTES MARCH 28, 2016

0:30 **WOODBURN DOWNTOWN ASSOCIATION MEMORANDUM OF UNDERSTANDING**

Assistant City Administrator Row provided a staff report. Aldo Rodriguez, Woodburn Downtown Association Manager, provided an overview of the Woodburn Downtown Association and provided details of the partnership that is envisioned between the Woodburn Downtown Association and the City. Community Relations Manager Gutierrez-Gomez provided a brief update on his outreach efforts. Councilor Lonergan stated that he is in support of this and asked that Aldo comeback and give Council feedback on a regular basis. Councilor Alonso Leon stated that she would like Community Relations Manager Gutierrez-Gomez to provide the Council with his visions and goals in regards to community outreach. **Lonergan/Alonso Leon...** authorize the City Administrator to enter into the enclosed Memorandum of Understanding (MOU) with the Woodburn Downtown Association to facilitate achievement of the goals identified in the included RARE Application and associated Work plan. The motion passed unanimously.

0:51 **ACCEPTANCE OF A PUBLIC UTILITY EASEMENT WITHIN THE DEVELOPMENT AT 105 ARNEY ROAD, WOODBURN, OR 97071 (TAX LOT 052W12BC06600)**

Lonergan/Ellsworth... accept the 5 feet wide Public Utility Easement for public utilities granted by Master Development LLC, property owner of 105 Arney Road, Woodburn OR 97071 (Tax Lot 052W12BC06600). The motion passed unanimously.

ACCEPTANCE OF A WARRANTY DEED ALONG THE WESTERLY PORTION OF THE DEVELOPMENT AT 105 ARNEY ROAD, WOODBURN, OR 97071 (TAX LOT 052W12BC06600)

Lonergan/Ellsworth... accept the variable width Right-of-Way Dedication granted by Master Development LLC, property owner of 105 Arney Road, Woodburn OR 97071 (Tax Lot 052W12BC06600). The motion passed unanimously.

0:52 **ACCEPTANCE OF A WARRANTY DEED ALONG THE WESTERLY PORTION OF THE DEVELOPMENT AT 105 ARNEY ROAD, WOODBURN, OR 97071 (TAX LOT 052W12BC06600)**

Schaub/Ellsworth... accept the variable width Right-of-Way Dedication granted by Master Development LLC, property owner of 105 Arney Road, Woodburn OR 97071 (Tax Lot 052W12BC06600). The motion passed unanimously.

CITY ADMINISTRATOR'S REPORT

Assistant City Administrator Row reported that City Administrator Derickson will be back at work tomorrow. He also announced that the first Arbor Day program will take place on Saturday from 10:00 a.m.-1:00 p.m. at Settlemier Park.

0:56 **MAYOR AND COUNCIL REPORT**

Councilor Lonergan stated that he received an email from a resident along Boones Ferry thanking the Council for working with Marion County on eliminating truck traffic on Boones Ferry. Councilor Lonergan asked Chief Ferraris how someone would be cited on Boones Ferry. Chief Ferraris stated that he is not sure but will find out and let him know. Councilor Ellsworth announced that the Tulip Festival is going on and that the Woodburn Kiwanis are having their annual bark dust sale.

**COUNCIL MEETING MINUTES
MARCH 28, 2016**

Councilor Schaub stated that the Woodburn clean-up was a great morning and that the students that were with her did a fantastic job.

0:57

WORKSHOP

Mayor Figley opened the workshop at 8:00 p.m. to discuss the Economic Development and Targeted Industry Analysis. Economic Development Director Johnk provided an overview of what economic development is and the role of the City Council. Economic and Development Services Director Hendryx provided an overview of the purpose of the targeted industry analysis. Beth Goodman from EcoNorthwest provided the scope of work for the targeted industry analysis. Council members provided comments and direction regarding the targeted industry analysis and what they would like to see in regards to uses. Ms. Goodman summarized that what she feels she is hearing from the Council is that they are interested in looking at a variety of businesses and a variety of industries, not necessarily just larger businesses. Mayor Figley thanked staff for their presentation and closed the workshop at 8:49 p.m.


ADJOURNMENT

Ellsworth/Alonso Leon... meeting be adjourned. The motion passed unanimously. The meeting adjourned at 8:49 p.m.

APPROVED


KATHRYN FIGLEY, MAYOR

ATTEST


Heather Pierson, City Recorder
City of Woodburn, Oregon