

**COUNCIL MEETING MINUTES
NOVEMBER 13, 2012**

0:00 **DATE** COUNCIL CHAMBERS, CITY HALL, CITY OF WOODBURN, COUNTY OF MARION, STATE OF OREGON, NOVEMBER 13, 2012

CONVENED The meeting convened at 7:02 p.m. with Mayor Figley presiding.

0:00 **ROLL CALL**

Mayor Figley	Present
Councilor Cox	Present
Councilor Lonergan	Present
Councilor McCallum	Present
Councilor Morris	Absent
Councilor Pugh	Present
Councilor Schmidt	Present

Staff Present: City Administrator Derickson, City Attorney Shields, Public Works Director Brown, Police Chief Russell, Economic and Development Director Hendryx, Finance Director Shearer, City Recorder Pierson

0:01 **ANNOUNCEMENTS**

- A. The City Council Meeting scheduled for Monday, November 26 has been cancelled. The next City Council meeting will take place on December 10 at 7:00 pm.
- B. City Hall will be closed November 22 and 23 for the Thanksgiving Holiday. The Library and Aquatic Center will be closed on November 22 but will be open normal business hours the rest of the weekend.
- C. Please join us for the Annual Mayor's Tree Lighting on Sunday, December 2. The whole family is invited to this traditional holiday event that takes place at two downtown locations. We'll start at the Settlemier House at 5:30 pm to light the tree and sing some carols, led by the Dickens Carolers. We will then parade to the Downtown Plaza by candlelight, where we will light the Plaza tree, enjoy festive entertainment, hot chocolate, cookies, and maybe even be visited by Santa himself.

0:02 **APPOINTMENTS**

A. Finance Director:

City Administrator Derickson appointed Christina Shearer as Finance Director.
Pugh/McCallum..... approve the appointment of Christina Shearer as Finance Director. The motion passed 4-1 with Councilor Cox voting no.

B. City Recorder:

City Administrator Derickson appointed Heather Pierson as City Recorder.
Pugh/Lonergan..... approve the appointment of Heather Pierson as City Recorder. The motion passed unanimously.

COUNCIL MEETING MINUTES NOVEMBER 13, 2012

0:05 **PRESENTATION**

Ruby Wolfer, Woodburn Area Tourism Coordinator provided Council with an update on projects she is working on.

0:10 **CONSENT AGENDA**

- A. Woodburn City Council minutes of October 22, 2012
 - B. Woodburn City Council Executive Session minutes of October 22, 2012
 - C. Woodburn Planning Commission minutes of October 11, 2012
 - D. Liquor License application for La Azteca
 - E. Liquor License application for Valley Pacific Floral.
- McCallum/Cox...approve the consent agenda as presented. Motion passed unanimously.

0:11 **PUBLIC HEARING**

Mayor Figley declared the hearing open at 7:15 pm for the purpose of hearing public input on a Supplemental Budget. Finance Director Shearer provided a staff report. Councilor Cox asked why we are transferring such a large amount. Director Shearer stated that transferring it makes it so it isn't spendable without Council approval and it earmarks it for future use. City Administrator Derickson added that it is a cleaner way to end the year and reflects where we stand. No members of the public wished to speak in either support or opposition of the Supplemental Budget. Mayor Figley declared the hearing closed at 7:23

0:19 **COUNCIL BILL NO. 2911- A RESOLUTION APPROVING TRANSFERS OF FY 2012-2013 APPROPRIATIONS AND APPROVING A SUPPLEMENTAL BUDGET.**

McCallum introduced Council Bill 2911. City Recorder Pierson read the bill by title only since there were no objections from the Council. On roll call vote for final passage, the bill passed 4-1 with Councilor Cox voting no. Mayor Figley declared Council Bill No. 2911 duly passed.

0:20 **COUNCIL BILL NO. 2912- A RESOLUTION AUTHORIZING EXECUTION OF A COLLECTIVE BARGAINING AGREEMENT BETWEEN THE CITY OF WOODBURN AND THE WOODBURN POLICE ASSOCIATION ("THE WPA") FOR THE CONTRACT YEAR BEGINNING JULY 1, 2012 AND ENDING JUNE 30, 2014.**

McCallum introduced Council Bill 2912. City Recorder Pierson read the bill by title only since there were no objections from the Council. On roll call vote for final passage, the bill passed unanimously. Mayor Figley declared Council Bill No. 2912 duly passed.

0:22 **AWARD OF CONSTRUCTION CONTRACT FOR THE WASTEWATER TREATMENT PLANT LABORATORY HVAC UPGRADE TO ROBERT LLOYD SHEET METAL, INC.**

Cox/Lonergan.... That City Council, acting as the Local Contract Review Board, award the construction contract for the Wastewater Treatment Plant (WWTP) Laboratory HVAC Upgrade in the amount of \$59,000 to Robert Lloyd Sheet Metal, Inc. The motion passed unanimously.

**COUNCIL MEETING MINUTES
NOVEMBER 13, 2012**

0:23 **MODIFICATION OF EMPLOYMENT AGREEMENTS**

Lonergan/Pugh ... Authorize the Mayor, on behalf of the City, to modify the employment agreements of the City Administrator and City Attorney to restore previous 457 Deferred Compensation City match amounts. The motion passed unanimously.

0:24 **PLANNING COMMISSION APPROVAL OF VAR 2012-03, LOCATED AT 1585 N. PACIFIC HIGHWAY (BANK OF AMERICA ATM KIOSK)**

Council declined to call this item up for review.

PLANNING COMMISSION DENIAL OF VAR 2012-05, LOCATED AT 1300 N. 2ND STREET (NUEVO AMANECER, PHASE IV)

Council declined to call this item up for review.

0:26 **CITY ADMINISTRATOR'S REPORT**

The City Administrator had nothing to report.

0:26 **MAYOR AND COUNCIL REPORTS**

Councilor Pugh has concerns about the Welcome to Woodburn sign being removed and would like to have it put up at City Hall. Public Works Director Brown stated that it is in storage and that once the interchange project is complete the sign will go back up by the Transit Center. Director Brown stated that he would look into putting it someplace else in view of the public instead of having it in storage. Councilor McCallum thanked Councilors Pugh and Schmidt for their service on the Council. He also brought up the subject of coal trains and would like staff to look into them and report back to the Council. Councilor Cox stated that he does not think we need to get involved in the coal train issue. Mayor Figley thanked those that have served their country.


1:34 **ADJOURNMENT**

Pugh/Schmidt... meeting be adjourned. The motion passed 4-1 with Councilor Schmidt voting no. The meeting adjourned at 7:39 p.m.

APPROVED


KATHRYN FIGLEY, MAYOR

ATTEST


Heather Pierson, City Recorder
City of Woodburn, Oregon